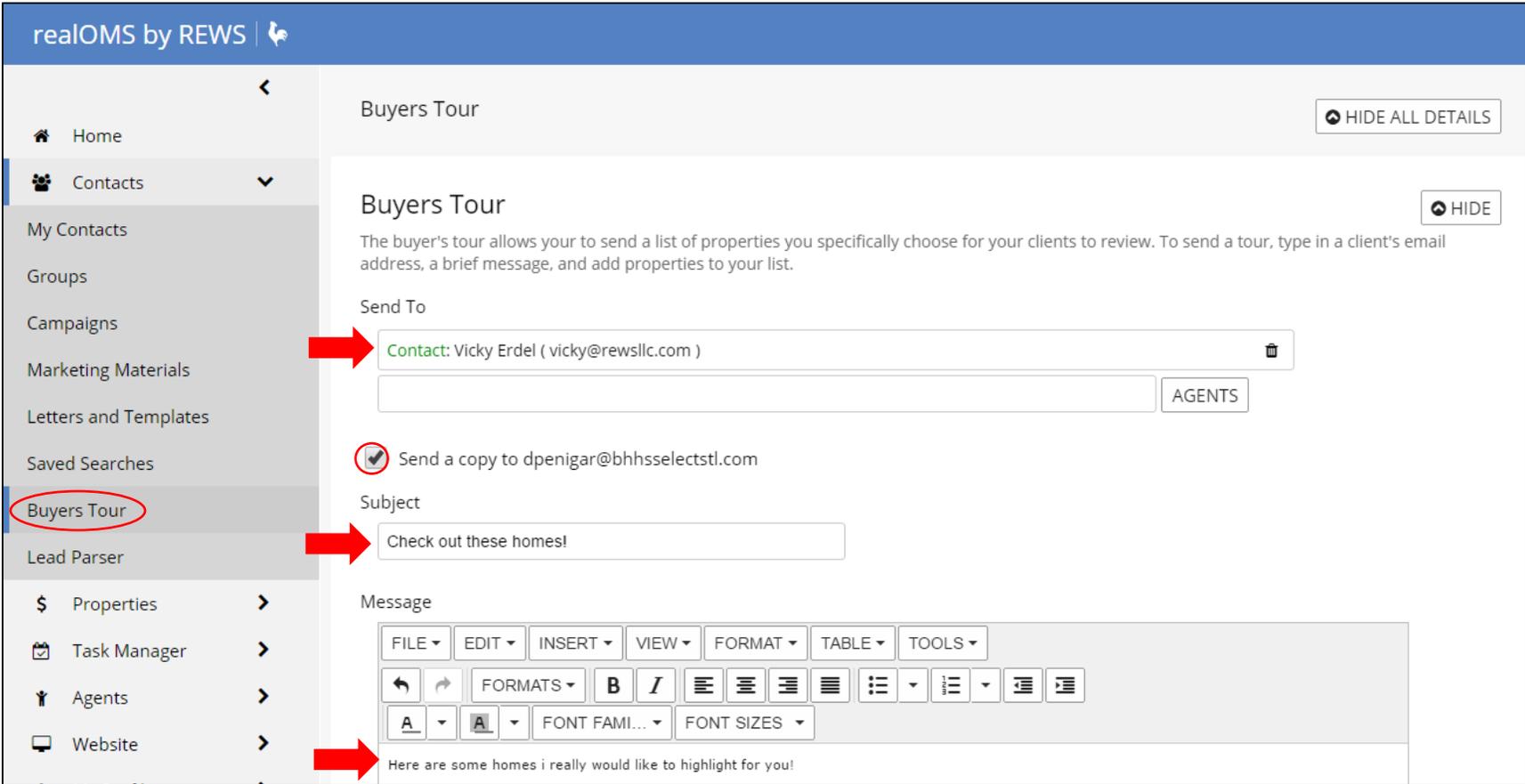


Buyers Tour:

1. Login to backroom through the realOMS login.
2. Click on 'Contacts' and then 'Buyers Tour'. In the 'Send To' field begin to type the contacts name or email; the field will autocomplete. Provide a subject for the message, and write the information you wish to accompany the listings in the body of the message. *Note: To receive a copy of the email check the box next to "Send a Copy To..."



realOMS by REWS

Buyers Tour

Home

Contacts

My Contacts

Groups

Campaigns

Marketing Materials

Letters and Templates

Saved Searches

Buyers Tour

Lead Parser

Properties

Task Manager

Agents

Website

Buyers Tour

The buyer's tour allows your to send a list of properties you specifically choose for your clients to review. To send a tour, type in a client's email address, a brief message, and add properties to your list.

Send To

Contact: Vicky Erdel (vicky@rewsllc.com)

AGENTS

Send a copy to dpenigar@bhhsselectstl.com

Subject

Check out these homes!

Message

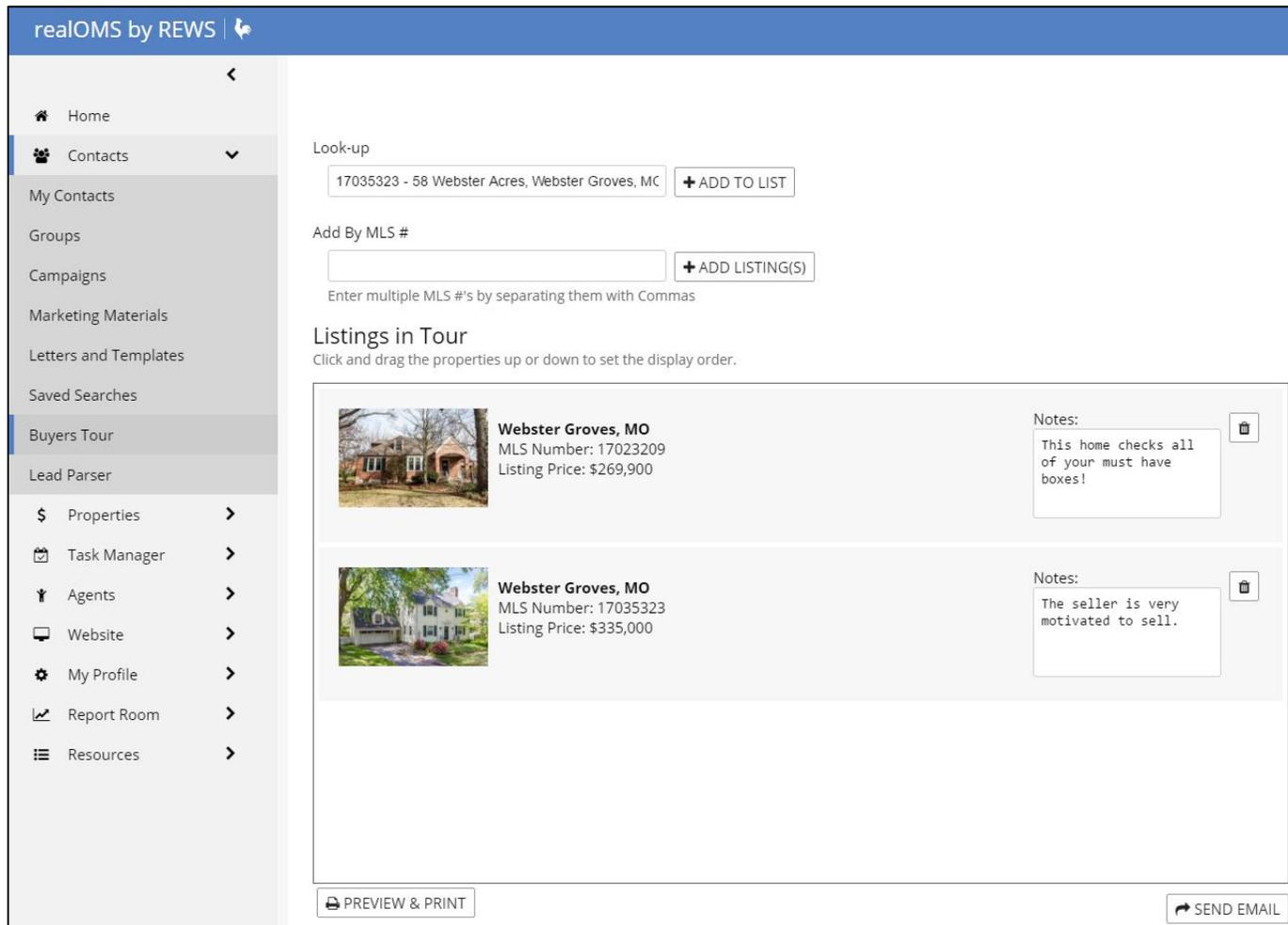
FILE EDIT INSERT VIEW FORMAT TABLE TOOLS

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Here are some homes i really would like to highlight for you!

- To add the listings there are two options: 'Look-up' or 'Add by MLS#'. The Look-up field will auto complete by both the MLS # or the address. When you have found your listing click 'Add to List'. You can add multiple listings. To change the order in which the listings appear click on the listing and drag to the desired placement. After the listings have been added, notes can be entered on the individual listings. Preview in the lower left. Click 'Send Email'.



The screenshot shows the 'realOMS by REWS' interface. On the left is a navigation sidebar with options like Home, Contacts, My Contacts, Groups, Campaigns, Marketing Materials, Letters and Templates, Saved Searches, Buyers Tour, Lead Parser, Properties, Task Manager, Agents, Website, My Profile, Report Room, and Resources. The main content area has two input sections: 'Look-up' with a text field containing '17035323 - 58 Webster Acres, Webster Groves, MO' and a '+ ADD TO LIST' button; and 'Add By MLS #' with an empty text field and a '+ ADD LISTING(S)' button, with a note below it: 'Enter multiple MLS #'s by separating them with Commas'. Below these is a 'Listings in Tour' section with the instruction 'Click and drag the properties up or down to set the display order.' It contains two listing cards. The first card shows a photo of a house, the text 'Webster Groves, MO', 'MLS Number: 17023209', and 'Listing Price: \$269,900', and a 'Notes:' field with the text 'This home checks all of your must have boxes!'. The second card shows another photo of a house, the text 'Webster Groves, MO', 'MLS Number: 17035323', and 'Listing Price: \$335,000', and a 'Notes:' field with the text 'The seller is very motivated to sell.'. At the bottom of the interface are two buttons: 'PREVIEW & PRINT' and 'SEND EMAIL'.

Example Email:

Check Out these homes! Inbox x

Vicky Erdel <Vicky.Erdel.ud1bjf1@realoms.com> 1:59 PM (1 minute ago) ☆
to me ▾



Vicky Erdel
Phone: 123-456-7890
Office Phone: 123-456-7890
Website: vickytest.realoms.com/

R E W S | 
REAL ESTATE WEB SOLUTIONS

Vicky,

Here are some homes I really would like to highlight for you. Let me know your thoughts.
Talk to you soon!



3 Webster Acres, Webster Groves, MO 63119

Beds: 3, Baths: 2 Full
Single Family
\$269,900
Square Footage: 1908.00 sqft
MLS#: 17023209

[View Details](#)

Notes:
This home checks all of your must have
boxes!



58 Webster Acres, Webster Groves, MO 63119

Beds: 3, Baths: 1 Full 1 Half
Single Family
\$335,000
Square Footage: 1984.00 sqft
MLS#: 17035323

[View Details](#)

Notes:
The seller is very motivated to sell.

[Click here to create a trip packet](#)